

# Credit Application Form

## Personal Details\*

Given Name		Last Name:	
Address:			
Post code:	State:	Contact Number:	
City:		Email Address:	

## Company Details\*

Company Name:			
Legal Form Under Which Business Operates:	<input type="radio"/> Corporation	<input type="radio"/> Partnership	<input type="radio"/> Licensee
Company Address:			
City:	State:	Company Contact Number:	
Post Code:	Email Address (Accounts):		

## Emergency Contact Details\*

Given Name:	Last Name:
Contact Number:	Email Address:

## Trade Reference Contact Details\*

REFERENCE #1	REFERENCE #2
Given Name:	Given Name:
Contact Number:	Contact Number:
Company Name:	Company Name:

## Credit Card Details (5 Day Terms)\*

Account type:	<input type="radio"/> Visa	<input type="radio"/> Mastercard	<input type="radio"/> Debit
Cardholder Name:			
Card Number:			
Expiration Date:		CVV:	

### Credit Card Conditions

1. This Direct Debit Request Service Agreement sets out the terms on which you have authorised us. Casadolce Bakery & Cafe to arrange for payment of amounts that become payable on your account to be made by deductions by charging your credit card.
2. Your Direct Debit Request authorises us to arrange for payment of the amounts due to Casadolce Bakery & Cafe for the products we provide to you, at 5 days from end of week or another date as agreed between us. This authorisation also enables any changes in those amounts and payment times, to

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- occur automatically - you will not need to complete a new form. Any new contracted services added to your Casadolce Bakery & Cafe account will be subject to the existing Credit Card Request arrangements.
- Invoicing of your Casadolce Bakery & Cafe products and services is done on the basis of 5 days from end of week. You will receive your bill via email or post, as soon as possible after the date of issue of the bill. The Total Due Value on the invoice will be the amount processed in the Credit Card transaction.
  - If payment is not received within due date, Casadolce Bakery will process a credit card transfer from the given details. If details are not provided and payment is overdue deliveries will be stopped immediately until proof of payment is provided.
  - We can vary this Agreement at any time after giving you 5 days notice of the changes.
  - You cancel, vary, defer or suspend the Credit Card Request, or stop or suspend an individual debit from taking place under it, by calling our accounts department, but this must be arranged within the 5 days of the due date of the invoice. If you do not provide us with this notice, we cannot guarantee the direct debit process can be stopped.
  - If you cancel, vary, defer or suspend your direct debit arrangements, or stop or suspend an individual debit from taking place under it, you must arrange with Casadolce Bakery & Cafe a suitable alternative payment method for all outstanding fees due, and ongoing contractual obligations.
  - If a due date for a debit falls on a weekend or public holiday the debit will be processed on the next business day.
  - You must ensure you have sufficient clear funds available in the nominated credit card on the due date to permit the payments under the Credit Card Request.
  - If a debit from your nominated credit card is unsuccessful we will attempt to debit again twice. If still unsuccessful, we will contact you to arrange alternative payment or further deferral.
  - You must notify Casadolce Bakery & Cafe if the nominated account is transferred or closed.
  - Upon cancellation of your contract with Casadolce Bakery & Cafe, all credit card request will also be deemed cancelled.
  - Where you consider that a debit has been initiated incorrectly, you can contact our accounts department on 03 9589 5596 or send an email with details of your dispute to [info@casadolcebakery.com.au](mailto:info@casadolcebakery.com.au)
  - Casadolce Bakery & Cafe employs the policy of treating all records and account details relating to this Credit Card Request as private. Casadolce Bakery will keep information about your credit card confidential, except to the extent necessary to administer your credit card payment arrangements. If a claim is made on our financial institution in relation to an alleged incorrect or wrongful debit, Casadolce Bakery & Cafe may be required to disclose this information to our financial institution.

## Non Credit Card Accounts (5 Day Terms)

For non credit card accounts, it is expected that weekly accounts from Monday - Sunday will be settled by the following Friday. Invoices will be provided within 24 hours of purchase and a weekly statement will be provided within 48 hours of the ending week,

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorise the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein.

Assigned Bank Account Name:

*Signature*

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*Date:*

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